

## **AFGE Local 2578 Minutes**

The members of AFGE Local 2578 met at 12:04 PM, Tuesday, February 2, 2016. The monthly meeting was held in room 5220, at Archives II, with audio-conference connections to Archives I, Federal Register and NARA facilities at Atlanta, Lee's Summit, Lenexa, New York City, and Kansas City, the Kennedy and Ford libraries, and the Ford Museum.

Roll Call of Officers: Officers present were President Vernon Early, Vice President Mitchell Buffone, Sergeant-at-Arms Harold Goodman, Acting Treasurer Jesse Wilinski, and Secretary Jeremy Schmidt.

Meeting Minutes: Schmidt read the November 24, 2015, meeting minutes of AFGE Local 2578. The minutes were approved with a correction.

Treasurer's Report: Wilinski read the December 2015 and January 2016 Treasurer's reports. The membership stands at 324. The report was approved.

Safety and Health Committee: Buffone reported that there was a loss of heat in Philadelphia. He encouraged representatives to report up the chain of command if there is no response on issues.

Legislative Committee: Buffone mentioned that Early, Andrea Matney, Mike Wiley, and himself will be attending February's AFGE Legislative Conference.

Organizing Committee: Goodman reported on a membership appreciation event at Atlanta, and encouraged representative to host lunch and learns and recruitment events. There was a general discussion about the decline in membership.

Representational Activities: Goodman reported on his work at the Carter Library. There was a general discussion about the importance of carefully drafting letters of rebuttal and negotiating penalties.

Communications Committee: Andrea Matney discussed the Local's newsletter. Buffone mentioned that there will be no issues released until after the Union representative training in May.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Schmidt mentioned that the Local Executive Board drafted a travel policy, which it is proposed, will be incorporated, by reference, into the Local's bylaws. An e-mail announcement will be sent officially proposing a new by-law. Schmidt mentioned that he will not seek another term as Secretary and that the Local will begin the officer nomination process soon. Buffone mentioned that Larry Woten has been added to the list of employees eligible for donated leave. There was a general discussion about the donated leave program.

COMMENTS FOR THE GOOD OF THE LOCAL: Early mentioned that Nancy Fortna will be the next Membership Coordinator. Buffone reported that the Union representative training will be the week of May 9<sup>th</sup> (an e-mail announcement will follow). Matney followed up on her concern expressed at the last meeting about the e-mailing of performance appraisals. It was determined that this practice does not violate any policies.

The meeting was adjourned at 12:57 p.m. The next regularly scheduled meeting of AFGE Local 2578 will be on February 23, 2016.

Respectfully Submitted, February 17, 2016

Jeremy Schmidt  
Secretary, AFGE Local 2578

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